

Have the installer demonstrate the outage plan

Use this sheet alongside the full guide and the project's documents. Record what is confirmed, what remains open and who will resolve it. A tick records your discussion; it is not technical approval or a safety inspection.

Project / equipment: _____

Discussion date: _____

Confirmation	Evidence / owner / next action
☐ Which normal controls remain available without mains power.	
☐ Which equipment the backup battery actually supplies.	
☐ How backup condition and maintenance are handled.	
☐ Where the approved manual-release instructions and key are kept.	
☐ Who can carry out the permitted routine, and who needs assistance.	
☐ How people enter from outside and leave from inside.	
☐ Who restores normal operation and when professional help is required.	

Open items to resolve before proceeding
